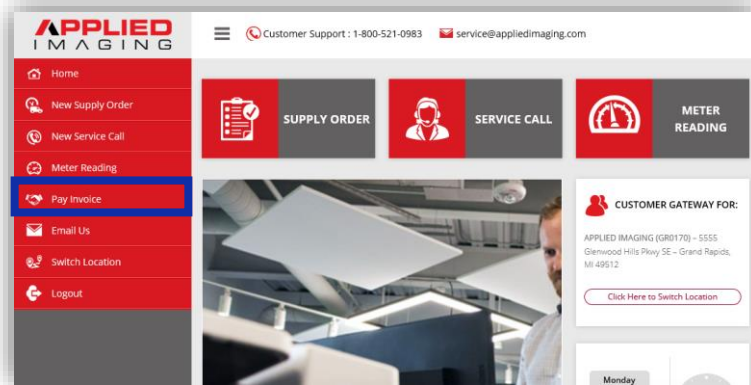


Step 1: Log in

- Navigate to:
<https://www.appliedimaging.com/customer-portal>

- Enter your username & password and click "Login"

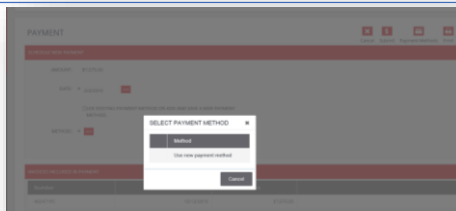
For new users, click "Sign up now" or call our Customer Loyalty Center at 616-554-5200 or email callcenter@appliedimaging.com



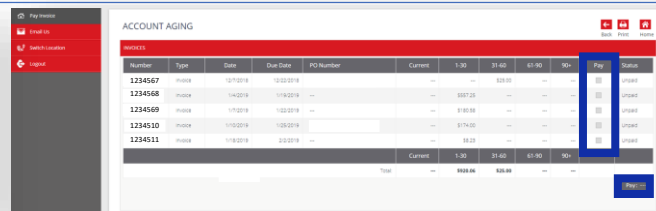
- When you are on the home screen, click on the "Pay Invoice" screenshot

Step 2: Initiate

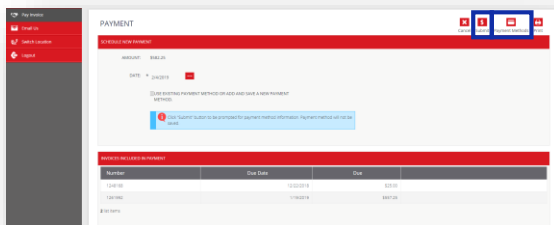
Step 3: Pay



- Click on "Payment Methods" and select the payment method you would like to use or add a new method.



- Check the "Pay" box next to each invoice you would like to pay. After you have selected all invoices you wish to pay, the "Pay box" at the bottom right will have a total that you can click on, taking you to the next screen.



- Once you click "Pay" it will bring up this screen. You have the option to hit "Submit" and process a one time payment without saving your card information or you can select "Payment Methods" where you can save a permanent card on file for payments

Step 4: Submit